

Franklin-Springboro Public Library

Approved June 19, 2014, by the Library Board of Trustees

By selecting the "Accept" button you are agreeing to comply with the terms for acceptable use of the computers at the Franklin-Springboro Library.

Internet Access Policy and Rules

The mission of the Franklin-Springboro Public Library is to meet the educational, informational, intellectual, and recreational needs of the people in the service community: Franklin, Franklin Township, Carlisle, Springboro, and Clearcreek Township. In keeping with this mission, the Library provides public access to the Internet. The Internet comprises a vast amount of information that the library cannot control and is not responsible for the content or accuracy of information accessed. Patrons are responsible for determining that the information they access is acceptable, reliable, and suitable to their needs.

Please remember that the Library is a public place and use discretion when viewing text or graphics that may be offensive to others. With children present, sexually explicit, obscene, and violent websites should not be accessed. If it is believed you are viewing inappropriate content the library reserves the right to monitor your computer session and take necessary action to terminate your computer privileges. Patrons use the Internet at their own risk.

The Franklin-Springboro Library reserves the right to limit or restrict use of the Internet as it deems appropriate to optimize the public's use of this valuable resource.

Patrons are expected to use the Internet responsibly and follow the rules and restrictions.

1. Patron computers are controlled by a reservation management system. A current Franklin-Springboro Public Library card and a PIN (Personal Identification Number) are required to use the computer workstations. The Library does not give out visitor passes. The system allows each user three-1 hour sessions a day.
2. To use the Library's Internet computers, individuals under 18 years of age must have a signed Library Card Application with Unlimited Access that is signed by a parent or legal guardian.

3. Patrons may not attempt in any way to alter, damage, or abuse computer equipment or software, alter configurations, or install any software. Patrons are liable for costs arising from malicious damage to Library equipment or software. The Library's public computers use a special program that clears changes made to the hard drive after each session. **Data saved to the hard drive will be removed at log off. Patrons should save their work often to a removable flash drive to prevent data loss.**

4. The library uses a web content filter to screen all public Internet computers. This filter assists in prohibiting access to sexually explicit, obscene, and violent websites. The filter is not always accurate and some explicit sites may evade it. Acceptable sites may be inadvertently blocked. The Franklin-Springboro Library expressly denies responsibility for the effectiveness of its web content filter.

5. Patrons may not use any Library computers for illegal or unethical purposes.

6. Patrons may not violate licensing agreements or copyright laws.

7. Patrons may not use Library computers for any activity that is degrading, deliberately offensive, invading the privacy of other individuals, or creates an intimidating environment.

8. Patrons are prohibited from bypassing or accessing unauthorized resources or entities.

9. Library staff will be glad to assist patrons in using the computers. However, because of the many applications available, library staff may not always be familiar. In these cases patrons are responsible for learning how to use these resources; the library cannot provide technical instruction. If patrons experience any problems with the computers, they should notify library staff immediately.

10. Printing is available to patrons. It is recommended that you do a ***Print Preview*** each time you print. Pay for and release your print-outs at the print release terminal. **Refunds cannot be given for unwanted printouts.** The price of printing is subject to change as needed.

11. Parents or legal guardians, not the Library or its staff, are responsible for the information accessed by children on the Internet at the library. To address issues of safety and security of minors when using electronic mail, chat rooms, and other forms of electronic communication, parents and legal guardians should urge minors to follow basic safety guidelines: never give out personal information (name, address, phone number etc.), never arrange via a computer to meet someone and

never respond to messages that are threatening or suggestive, remembering that people online may not be who they say they are. Parents are advised to not leave their children unsupervised.

Misuse of library computers or of Internet access will result in the loss of computer privileges. The decision to revoke these privileges is at the sole discretion of the library staff.

Public Wireless Internet Access

The Franklin-Springboro Public Library provides access to the Internet via a wireless network (Wi-Fi) for users with their own personal laptops and other mobile devices.

1. Wi-Fi access provided by the Library is unsecured. Anti-virus, security, and privacy protection are the responsibility of the individual.
2. Users assume all associated risks and agree to hold harmless the Library and its employees for any personal information (e.g. credit card) that is compromised, or for any damage caused to users' hardware or software due to electric surges, security issues, or consequences caused by viruses or hacking.
3. Patrons are responsible for having the proper hardware, software, and network setting on their wireless device to connect to the Library provided Wi-Fi. Library staff can only provide basic assistance to wireless users. Staff cannot troubleshoot or alter settings on individual laptops or mobile devices.
4. Users must follow the same Internet rules as those using Library computers.
5. Users may not use the wireless connection for any illegal purposes including but not limited to: transmission or reception of pornography, access or display of obscene material, fraud, and the download of copyrighted material.
6. Any restriction or monitoring of a minor's access to the Library's wireless network is the sole responsibility of the parent or legal guardian.
7. Printing is not available via the Library's Wi-Fi service.
8. The Library is not responsible for any theft, damage, or misuse of users' laptops and other mobile devices while inside the Library.
9. The wireless connection is subject to periodic maintenance or repair.